



BENWICK PARISH COUNCIL

Minutes of a Meeting of the Benwick Parish Council on Monday 5th August 2019 in the Church Room of the Village Hall in High Street, Benwick PE15 0XA

Present	Cllrs M Chapman (Chair); L Keppel-Spoor; R Emmitt; B Taylor; R Smith; A Cade; A Miscandlon (FDC); B Wicks (FDC); J Richardson (Clerk) and five members of the public	
066/19-20	Apologies for Absence Cllrs R Few; D Connor (CCC)	
067/19-20	Declarations of Interest None declared	
068/19-20	PUBLIC TIME Benwick In Bloom have a couple more information boards to put out in the village and would like permission to place one on the Mooring, Clerk to place on next agenda. Clerk Benwick In Bloom entered Anglia In Bloom and as a result would like permission to put metal animals on The Pound, Clerk to place on next agenda Clerk Manhole cover outside the shop was flooded again, Clerk has reported this to Highways. Garden outside 1A Doddington Road is growing over the path, Clerk to report Clerk Weeds from garden on path from High Street to Chapel Gardens, Clerk to report Clerk Trees on corner of Lilyholt Road overhanging, Clerk to report Clerk Dog fouling still an issue in the village Cemetery is looking very untidy, Clerk to investigate Clerk Skeifs Row, weeds from strip on right overhanging footpath, Clerk to report Clerk Cambs Acre presented Cambs Affordable Rural Housing Partnership which has the focus of providing affordable housing for people in villages. Affordable housing is currently allocated on a needs basis, points based system in bands, then the housing associations publish a list of available properties and then individuals bid for a property. Rural exception sites can give priority to local residents. Cambs Acre can do a survey to see if there is a need for affordable housing in the village, and cross reference with housing list to identify needs. Clerk to place on agenda for next month. Clerk Public Time Closed at 20.10	
069/19-20	Confirmation of Minutes It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 1 st July 2019	Agreed
070/19-20	Matters Arising Overhang of weeds etc on footpath outside the substation on Doddington Road reported 03/07/19. Highways have passed this onto the owner of the site. Overhanging hedge outside 68 High Street reported to Highways 03/07/19. Highways have written to property owner (12/07/19) Blocked Gullies reported to Highways 03/07/19. Highways have ordered the large Gully Sucker to attend to Lilyholt, Doddington Rds, High Street and Ramsey Road to cleanse all gullies. Gully Sucker in village on 10/07/19	
071/19-20	Police Matters Off road motorbikes in Benwick was covered in the report, and police are targeting this area	
072/19-20	County & District Councillors Reports Cllr Miscandlon reported that the police are now using off road motorcycles themselves to assist their operations. Local Plan is under review at Fenland and group has been set up to work on this, and local councils input will be sought. Cllr Wicks asked for support on transport plan.	
073/19-20	Donation request It was Proposed by Cllr Chapman, and AGREED, that a donation of £30 be given to MAGPAS. Clerk to place on next agenda	Agreed Clerk
074/19-20	Cyber Security Awareness Online Training It was Proposed by Cllr Chapman, and AGREED, that the Clerk makes further enquiries into the online training for Cyber security at a cost of £35.86, including	Agreed Clerk

- the time element involved
- 075/19-20 Street Lighting**
a) To discuss and agree actions required following report and quote produced on current street lighting issues from Electrical Testing survey.
It was Proposed by Cllr Chapman, and AGREED, that the quote at the lower price of £4641.04, be accepted and the Clerk is authorised to discuss this further with Electrical Testing and authorise this work
Agreed Clerk
- 076/19-20 Website Accessibility**
a) It was Proposed by Cllr Chapman, and AGREED, that the Clerk, audits the website in line with the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018, makes any small changes required, and then highlights to the Council any further work needed.
Agreed Clerk
- 077/19-20 Allotments**
The allotments were discussed with regard to low take up of allotment plots and state of unallocated plots. It was suggested that a wild flower meadow could be sown on the unallocated plots
Clerk to place on January 2020 agenda
Clerk
- 078/19-20 Income & Expenditure**
a) Concurrent Function Grant rec'd £985.00, £375 rec'd Town Ground Rent 2018/19
b) It was Proposed by Cllr Chapman, and AGREED, that members consider and approve the following accounts for payment
Agreed
- | | | |
|----------------------------|------------------------|-----------------|
| Tivoli | Cemetery Maintenance | £382.54 |
| CGM Landscapes | Verge Cutting | £44.48 |
| J Richardson | Admin – 28/07/19 | £438.80 |
| March West & White Fen | Drainage Rates | |
| IDB | | £114.25 |
| Middle Level Commissioners | Drainage Rates | £118.82 |
| SLCC | Training (Webinar) | £72.00 |
| L Keppel-Spoor | Expenses reimbursement | 60.10 |
| | TOTALS | £1230.99 |
- c) Clerks report on the July Bank Balances and reconciliation statement is at Appendix 1
- 079/19-20 Planning/Development**
Refused
F/YR19/0420/F Erection of a 2-storey 4-bed dwelling with detached garage, Land North Of The Rectory Whittlesey Road Benwick Cambridgeshire
Withdrawn
a) F/YR19/0463/O Erection of up to 2no dwellings (outline application with all matters reserved) Land South Of 16A Doddington Road Benwick Cambridgeshire
b) F/YR19/0489/F Erection 1 dwelling (single-storey 2-bed) and 1.2 metre high looped top railing to front boundary Site Of Former Benwick Methodist Church High Street Benwick Cambridgeshire
- 080/19-20 Mooring**
No further discussion relating to the extension of the Mooring and funding opportunities.
- 081/19-20 Correspondence**
a) Rural Services Network, bulletin (emailed 03/07/19, 12/07/19, 17/07/19, 23/07/19, 31/07/19)
b) Highway Events Diary for July (emailed 03/07/19)
c) Consultation on the Cambridgeshire and Peterborough Combined Authority Local Transport Plan (emailed 03/07/19)
d) NALC Chief Executive Bulletin - 28/06/19 (emailed 05/07/19), NALC Chief Executive Bulletin - 05/07/19 (emailed 12/07/19), NALC Chief Executive Bulletin - 12/07/19 (emailed 17/07/19), NALC Chief Executive Bulletin - 19/07/2019 (emailed 28/07/19), NALC Chief Executive Bulletin - 26/07/19 (emailed 31/07/19), NALC Chief Executive Bulletin - 19/07/19 (emailed 31/07/19)
e) RAF Benevolent Fund in Cambridgeshire (emailed 05/07/19)
f) Consultation on Member Conduct Procedure (emailed 08/07/19)
g) Conduct Committee Vacancy (emailed 08/07/19)
h) FDC Press releases (emailed 12/07/19, 17/07/19, 22/07/19, 28/07/19, 29/07/19)
i) CAPALC Bulletin - July 2019 (emailed 17/07/19)
j) CPRE Campaigns (emailed 17/07/19)
k) Roadworks & events report 16th - 31st July 2019 (emailed 17/07/19),
Clerk (Agenda)

Roadworks & events report 1st - 15th August 2019 (emailed 31/07/19)

l) Airfields of Britain Conservation Trust (ABCT) (emailed 22/07/19)

m) Cambridgeshire Matters - July 2019 (emailed 23/07/19)

n) Highways Incident Report June 2019 (emailed 28/07/19)

o) Green Dog Walker Scheme (emailed 28/07/19)

p) FDC Chairman's Macmillan Coffee Morning (emailed 31/07/19)

082/19-20

Motion to exclude the Press and Public

It was Proposed by Cllr Chapman, and AGREED, a resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted

083/19-20

Clerks Appraisal

To discuss and agree Clerks Appraisal, due 8th May 2019.

It was Proposed by Cllr Chapman, and AGREED, that the Clerks Appraisal was approved and signed, and Clerk to be put onto SP12 backdated to 08/05/19

Agreed

084/19-20

Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 2nd September 2019. Items to be included on Agenda should be with the Clerk by Monday 26th August 2019

Meeting Closed at: 20.41

Appendix 1

Appendix 1

Bank Reconciliation				Financial Year ending 31 March 2020			
Benwick Parish Council							
Prepared by Jacquie Richardson (Clerk & RFO)							
Date	29/07/2019						
Approved by				Chair			
Date	05/08/2019						
Balance per bank statements as at		29/07/2019		£		£	
Current Account				33,399.01			
NS&I				21,125.18			
						54,524.19	
Less: Unpresented Cheques							
Cheque Number							
						450.60	
Add: Any unbanked cash in transit							
Net bank balances as at						54,073.59	
The net balances reconcile to the Cash Book, as follows:-							
Opening Balance				50,398.43			
Add: Receipts to date				10,015.48			
Less: Payments to date				6,340.32			
Closing Balance				54,073.59			
Earmarked Reserves:							
Parish Plan		£532.89					
Verge Planting		£127.23					
Cemetery Extension		£7,494.17					
Street Lighting		£11,500.00					
The Pound		£2,000.00					
War Memorial		£2,000.00					
Mooring		£3,133.66					
Allotments		£1,191.35					
General Reserve		£26,094.29					